MGMT 311 Team Presentation Grading Sheet

Presenting Group Name: _____

Overall Style (*Max of 30 points*) _____
Was the presentation interesting, engaging, creative, memorable, clear, and easy to follow?
Was the group professional, well organized, and did they make good use of time?
Did the presenters demonstrate good presentation skills? Did they work well as a team? (If the whole group is not presenting did the presenters give acknowledgements to the other team member's contributions?)

Background Information (*Max of 10 points*) _____
Is there sufficient information about the person, the job, and the org. to support the best practices analysis?

Best Practices Analysis (*Max of 50 points*) _____
Are the best practices clearly stated and adequately explained?
Did the group explain what the best practices "look like" for this particular manager?
Did the group demonstrate a clear understanding of "best practices," as defined in this course?
Are the best practices well analyzed with appropriate course concepts?

Best Practice #1	Best Practice #2
Course Concept(s) Used	Course Concept(s) Used

Recommendations (*Max of 10 points*) _____
Are the recommendations to the manager on how to improve performance relevant to the best practices?
Are the recommendations presented and analyzed with course concepts in such a way that you are persuaded that this group's recommendations are reasonable and likely to work?

Recommendations for Best Practice #1	Recommendations for Best Practice #2
Course Concept(s) Used	Course Concept(s) Used

*** -10 points if the presentation given varies from the slides handed in on the first day of presentations, if the team failed to hand in their slides on the first day, or if the team failed to email their presentation in advance.